

Mars PTO Meeting Minutes

November 3, 2016

Attendance

Alison Painley, Amy Riggio, Rachel Steigerwald, Jessica Black, Jennifer Lyker, Karen Goul, Jenna Falkner, Nikki Williams, Katie Ray, Michele Krafjack, Kristen Lutzic, Heather Johnson, Dayle Fersuson, Michelle Stevenson, Jen Chomecki, Tanya Yoshioka

Presidents Report

- President Steigerwald reviewed upcoming important dates
 - December 1-2 Centennial Holiday Shop
 - December 6th PTO Meeting
 - December 5-7 MAE Holiday Shop
 - December 8-9 PC Holiday Shop
- Thank you for your help at book fair and M4M
- Policy on food at Centennial parties, in particular, pizza through the school is just too expensive for the budget
 - Dayle Ferguson explained that many of these nutrition policies are coming down from the state. Please make food suggestions to the nutrition services.
- Jenn Pro is moving and her position will now be open. We, the PTO board, can vote on bringing someone onto the Board. Any suggestions?
- We need to decide by the end of November if we are doing Spring Book Fair. We need someone to run it. Jessica Black offered to co-chair with someone.
- Start thinking about people to fill PTO positions. We have a lot of members “graduating” this year as their child moves to 7th grade. Looking at posting on Facebook to let the community know we are looking for new members.
- Any feedback on M4M: Susan Cable reported that they found there to be fewer mistakes, complaints, no injuries, and all went smoothly.
- Playground equipment for Centennial School
 - Karen Goul moved to authorize up to \$1000 to buy equipment/ Amy Riggio seconded it. All approved

October 2016 meeting minutes read and approved.

- Rachel Steigerwald moved to approve the minutes and Karen Harvey seconded it. All approved.

Treasurer Report

- Reviewed Budget
- Need to reconcile spirit wear for budget
- Asked Michele Krafjack, the Box Top Chair, to remind school secretaries not to deposit box top checks and we need to be reimbursed for expenses and prizes. MAE can deposit their check since the prize came out of scholastic dollars. Can we come up with a better plan regarding checks for next year?
- Tax return, Nov 11

Principal's Report

- No report as no principal were present for the meeting.

Teacher Liaison – Mrs. Shine

- No report as no teacher was present for the meeting.

Field Trips

- President Steigerwald said that all most all Field trip dates have been set and you should see a letter going home from teachers by end of month. Reminder that you need green clearances to attend field trip.
- Dr. Shipley said there will be bus extensions again this year.

March 4 Mars

- Amy Riggio said she had not received an invoice for the banners.

Book Fair

- We need someone to chair the Spring Book Fair.
- PA Law is that we must charge sales tax.
- Disappointed in our inventory/restock; did give that feedback to scholastic
- Book fair coupon was way better than a slice of pizza; money came out of scholastic dollars for MAE

Fall Party

- PC (Heather Johnson):

- couple of parents had to forfeit their spot because they did not have their license scanned;
- No major problems
- Party platters were ok;
- Can we have a hard deadline to get food order in and deliver directly to Mallory, Nutrition, Inc.? (Can ask how she wants to handles it); Dayle Ferguson suggested sending the orders to Admin bldg. She will look into it.
- Ice cream a mess/melted; kids couldn't enjoy
- MAE(Kristin Lutzic):
 - Everything went well.
 - Some classes don't have enough parents;
- Can we take a substitution from what is ordered? There was an issue with not having enough and given a substitution. Was it approved for the classroom?
- December parties are all on the same day; contact party parents about

Spirit Wear

- Six orders still not picked up and have been contacted multiple times
- We will be ready for holiday shop

Box tops

- Michelle Krafjack reported that everything was sent it. We made over \$8K for the schools.

Holiday Shops

- All shopping dates are set
- Delivery is set
- Set- up/ clean-up and register schedule sign up is going around.
- Don't forget to get start-up money

Open Forum

- Centennial Spring Party times have changed per request from Mr. Kostowicz. The 6th grade will first and the 5th grade will go second. December Parties will stay the same.
- Susan Cable suggested that the Administration add that you must also get your license scanned in addition to your green clearances. Not clear in the green packets.
- Suggested that an email reminder go out to parents about keeping copies of their clearances for next year.
- Get communication out that you can submit your clearances for the next year in July and August so you can be ready to volunteer at the start of the school year.