

# Mars PTO Meeting Minutes

October 4, 2016

## Attendance

Jessica Black, Tanya Yoshioka, Rachel Steigerwald, Karen Harvey, Ashley Ruminer Rockwell, Kiley Shine, Susan Cable, Amy Edwards, Katie Ray, Alison Painley, Jenna Faulkner, Michele Krafjack, Dayle Ferguson, Jen Chomicki, Amy Riggio, Tina Richard, Jenn Pro, Mr. Zaccari

## Presidents Report

- President Steigerwald reviewed upcoming important dates
  - March 4 Mars – October 5<sup>th</sup> (Centennial), October 6<sup>th</sup> (PC), October 7<sup>th</sup> (MAE)
  - MAE Book Fair - October 17<sup>th</sup> – 21<sup>st</sup>
  - Spirit Wear Pick Up – October 12<sup>th</sup>
  - Centennial Fall Festival – October 21<sup>st</sup>
  - MAE Fall Festival Parties – October 28<sup>th</sup>
  - PC Fall Festival Parties – October 31<sup>st</sup>
- Please come to set up and clean up if you can b/c of clearances
- Nov 2<sup>nd</sup> meeting- night meeting in LGI at 7pm

## September 2016 meeting minutes read and approved.

- Susan Cable motioned to approve and Karen Harvey second it. All approved.

## Treasurer Report

- Reviewed Budget
- PTO made \$43, 680.54 for our March for Mars fundraiser

## Principal's Report

- Mr. Zaccari said all is good and had nothing new to report.
- Red Ribbon week is the last week in October, the 24<sup>th</sup>-28<sup>th</sup>: Mrs. DiLorenzo is in charge and contacted PTO about helping.
- To decorate in the schools you need to have green clearances and cannot bring siblings
- The PTO will buy gym equipment for Centennial recess

### **Teacher Liaison – Mrs. Shine**

- Mrs. Shine thanked the PTO for our support
- Asked that we correct Mrs. Gallow's name on Book Fair schedule. Jen Pro took care of it.
- Mrs. Shine asked when do the parents have to be selected for field trips. Asked if PTO could set a date. President Steigerwald will be talking to Tracy Ashbaugh about field trip details.
- Asked Mrs. Shine to ask teachers about suggestion for box top prizes for winners. The Principals decided on extra recess and coupon for MAE book fair and coupon for holiday shop in PC and Centennial. Other suggestions were a game of Kick ball, especially for the Centennial students. Movie/PJ party? Estimated that about \$500/building for prize coupons. Volunteers to help from PTO?

### **Contact Parents**

- Regarding snacks at parties: Contact parents given list of what they can order from the school for each class. This list was made up by school nurse.
- Asked the office to hold on to the orders and then be submitted.
- The snack orders will be in the cafeteria to pick up. Mallory, from Nutritional Services, will have extra help.

### **March 4 Mars**

- Susan Cable reported that they sorted and distributed prizes (shirts) by walk day. All students will have bandanas. There are no extra shirts right now but maybe some will become available.
- Feel good about volunteer help for the march
- PTO please remember to pay Treasurer Riggio for T-shirt
- Katie donated the frog suit to PTO

### **Book Fair**

- Jenn Pro reported that Sign-up sheet is going around to work the register.
- Treasurer Riggio gave Jen the startup money
- Halloween is the theme. Mr. Zaccrari said it was ok to dress up as long as it is appropriate.

### **Centennial Fall Party**

- Karen Goul reported that the fall party is Friday, October 21<sup>st</sup>. The students can dress in costume. There will be minute to win it games, fall scavenger hunt, bingo, but no food.

### Yearbook

- Tina Richards reported that no help is needed for makeup picture day
- Yearbook sale is starting. It will be \$12 and a flyer will be going out
- Thank you for your help

### Spirit Wear

- Tanya Yoskioka reported that the PTO made \$3368 from online orders; \$770 from flyer orders; and \$198 from decal orders.
- Hand out of spirit wear is Oct 12<sup>th</sup> from 3:30-7pm in the MAE cafeteria. We will sort at 2pm if anyone is available to help.
- Nice to have some high school and middle school orders. Dayle Ferguson will remind high school about pick up. Jen Lyker will send her the email blast to forward.

### Field Trips

- Continuing for work on coordinating everything
- Working on coming up with chaperone date submission. Don't have all field trip dates yet, and need those first.

### Box tops

- Michelle Krafjack reported that they are doing great. Last cutting on Oct. 14<sup>th</sup>. We have cut and counted about 50K so far.

### Directory/email list

- Jen Lyker reported that the directory will be going out soon, please look and send corrections
- Meteor email list has grown
- There will be a sign-up sheet online for next year
- When you send your submission for the Meteor, please cc Rachael and Head building chair so they know it was sent.

### Open Forum

- Alison Plainly asked about PTO sign ups.
- The Talent show dates are Feb. 24<sup>th</sup>, Mach 3<sup>rd</sup>(snow day) Feb. 7,8,9 preview days for Talent Show.
- Long list for volunteer approvals tonight at Board Meeting tonight