

Special Meeting - April 25, 2022

Attendance: 4 Executive Board members and 8 Building chairs were present at the meeting

On Monday, April 19, 2022- PTO President and Vice President called a special meeting to amend the 2016 Bylaws. The current bylaws and the proposed bylaw amendments were sent and shared with the Executive Board and the Board of Directors on April 19th.

The proposed bylaws were available on hard copies if anyone was interested in reviewing further.

PTO President read the proposed bylaws as presented on April 19th and explained the why behind the changes.

Proposed Bylaw Amendments:

Section 4.3 Number of Board Directors. The business and affairs of this Corporation shall be managed and controlled by a Board of Directors of not less than eight (8) nor more than eighteen (18) directors.

Section 5:4 All nominees for the Executive Board must currently be a member of the Board of Directors or a Committee Member that has demonstrated leadership, commitment, and attendance to meetings and events.

Section 11.3

B. Checks, Drafts, Signature of Treasurer- All checks, drafts, or orders for the payment of money, notes, or other evidence of indebtedness issued in the name of the Corporation and in such manner as shall from time to time be determined by the Board of Directors; such instruments shall be signed by the Treasurer and countersigned by the President, Vice-President, or Secretary. All such checks, drafts, or orders must be signed by the Treasurer and countersigned by the President, Vice-President, or Secretary. (In the event of a pandemic, only one signature from the Treasurer is required, provided the Treasurer notifies the other Executive Board members via email with a picture of the check.) All such checks, drafts, or orders must be signed by the Treasurer.

D. Handling of Cash Transactions. – Two PTO Members must be present at all times and independently count the funds. The two must then complete and both sign a deposit notice, and then deposit the funds within 24 hours. (The two PTO members may be a combination of Executive Board, Board of Directors, or Committee Members.)

Open forum for comment on the proposed bylaws

-Jen Chomicki called out that two PTO members should sign the deposit notice.

PTO President asked for a motion to accept the bylaw amendments as presented to the Board on April 19, 2022

Jen Chomicki made the motion and everyone voted in favor of changing the proposed bylaws.

Meeting adjourned